

AN ORDINANCE PURSUANT TO 8 PA.C.S.A. § 1313.1 ESTABLISHING AND CREATING A SEPARATE FUND FOR ANY MONEY RECEIVED BY EAST CONEMAUGH BOROUGH FROM THE AMERICAN RESCUE PLAN ACT AND FURTHER PROVIDING HOW THE FUND IS CONTROLLED, INVESTED AND ADMINISTERED, USED AND EXPENDED.

ORDINANCE NO. 22-03

I. TITLE

- A. This Ordinance shall be known as the "ARPA Fund of East Conemaugh Borough Ordinance".

II. PURPOSE

- A. The purpose of this Ordinance is to:
1. establish a special fund for any money received by East Conemaugh Borough pursuant to American Rescue Plan Act;
 2. provide for how deposits are made into the special fund;
 3. provide for how the monies in the special fund are:
 - a. controlled,
 - b. invested,
 - c. administered,
 - d. used and
 - e. expended.

III. AUTHORITY

- A. This Ordinance is authorized by 8 Pa.C.S.A. § 1313.1 titled "Creation of special funds and investments."

IV. ESTABLISHMENT

- A. East Conemaugh Borough shall establish a special account to be called and referred to as the "Special Fund for ARPA Money"

- B. Following the adoption of this ordinance, but no later than thirty (30) days after the adoption of this Ordinance, the Treasurer of East Conemaugh Borough shall establish a special fund at the depository to be named in a resolution to be adopted by East Conemaugh Borough Council.
- C. East Conemaugh Borough Council shall not appropriate from the General Account of the East Conemaugh Borough any money to fund the Special Fund for ARPA Money.

V. FUNDING SOURCE

- A. The Special Fund for ARPA Money shall be funded by:
 - 1. any money or funds received pursuant to the American Recovery Plan Act.

VI. DEPOSITS OR RECEIPTS

- A. Any money or funds received pursuant to the American Recovery Plan Act shall be given or forwarded to the Treasurer of East Conemaugh Borough and deposited into the Special Fund for APRA Money created by and through the adoption of this Ordinance.
- B. The Treasurer of East Conemaugh Borough shall keep a written ledger of all deposits or receipts of money by recording the:
 - 1. Date received;
 - 2. Source of the money;
 - 3. Date of the source of the money;
 - 4. Amount money received; and
 - 5. The date deposited into the special fund.

VII. EXPENDITURES

- A. Any and all expenditures from the special fund established by this Ordinance shall be made:
 - 1. by receipt:

- a. No expenditure shall be made from the special fund established by this Ordinance unless a receipt for such expenditure is presented to the Treasurer of East Conemaugh Borough for payment.
 - b. The Treasurer of East Conemaugh Borough shall not make any expenditure from the special fund until the expenditure is approved by East Conemaugh Borough at a public meeting.
 2. In accordance with the enumerated rules and regulations adopted by the United States Treasury Department for the spending of ARPA funds.
- B. Late Fees or Penalties
1. The Treasurer may, to avoid any late fees or penalties on any bills or invoices, pay any bills or invoices that should be paid with monies from the special fund with money from the General Account of East Conemaugh Borough subject to the reimbursement provisions set forth below in this Ordinance.
- C. Reimbursements
1. No reimbursement of any kind whatsoever from the special fund shall be made without the presentation of an invoice to the Treasurer for reimbursement.
 2. Reimbursements to the East Conemaugh General Account shall be made only after the Treasurer presents an invoice or voucher for reimbursement at a public meeting of East Conemaugh Borough Council.

VIII. REPORTS

- A. The Treasurer for East Conemaugh Borough shall include in the financial report presented to the East Conemaugh Borough Council at its public meeting an account of the activity, including deposits and expenditures, for approval by East Conemaugh Borough Council.
- B. It shall be the responsibility of the Treasurer for East Conemaugh Borough to file any and all reports that are required to be filed by East Conemaugh Borough with any federal, state, or local government or agency as required by the Department of the Treasury.

IX. AUDIT

- A. The auditor for East Conemaugh Borough shall audit the special fund annually when it audits the other financial accounts and funds of East Conemaugh Borough.

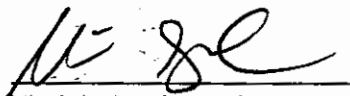
X. EFFECTIVE DATE

A. This Ordinance shall take effect immediately.

ENACTED, ORDAINED, AND APPROVED this ____ day of November, 2022.

ATTEST:

EAST CONEMAUGH BOROUGH


Virginia Stephens, Secretary


by:  (SEAL)
John A. Andrews, Council President

____ (SEAL)
Roland Toth, Council Member

____ (SEAL)
London Graham, Council Member


 (SEAL)
Ronald Ling, Council Member

 (SEAL)
Charles Andrews, Council Member

 (SEAL)
Edward Grove, Council Member

____ (SEAL)
Christopher DeFazio, Council Member

Approved by Aaron Ling, Mayor, this 22nd day of November, 2022.

by:  (SEAL)
Aaron Ling, Mayor

